



Master's Program in Molecular Medicine
Charité – Campus Mitte
Dorotheenstrasse 94
10117 Berlin-Mitte

Attention: Ms. Naomi Weizenbaum

Tel: ++49-(0)30 450 528 373
Fax: ++49-(0)30 450 528 921
naomi.weizenbaum@charite.de
www.molecular-medicine-berlin.com

Dear Applicant,

Please provide each of your referees with a copy of this form. They do not have to use it, but if it helps them to write a complete reference for you, then we highly encourage them to use it.

Dear Referee,

Ms. / Mr. _____ (name of applicant) is applying to the Master's Program in Molecular Medicine at the Charité in Berlin, Germany. They have asked you to write a letter of recommendation for them. Though not required, it would be helpful if you could answer the following questions either directly, or as part of your general letter.

- How long and under what circumstances have you known the applicant?
- How do you judge the applicant's overall academic performance?
- How do you rate the applicant's scientific knowledge?
- How do you rate the applicant's knowledge particular to the field of molecular medicine? Give examples where possible.
- How do you rate the applicant's practical skills and aptitude to work in a research lab?
- How do you rate the applicant's command of the English language? Does it suffice for advanced academic work?
- What can you tell us about the applicant's personality, strengths, and weaknesses?
- Overall, what can you say about the applicant's qualification, potential, and motivation to enter into an advanced course of study?
- How would you rank the student compared to your other students? Please give us a value expressed in percent, e.g. to 5%, best 20%, etc.

Thank you very much for taking the time to write a letter of recommendation for the candidate. Please send your signed recommendation in a sealed envelope to the address listed above. If necessary, you may also email an electronic version of your letter to

naomi.weizenbaum@charite.de. However, please be aware that a hard copy of your letter is required before the applicant can officially be accepted.